MINORS ON CAMPUS PROGRAM REQUIREMENTS

Criminal Background Screening

Office of Pre-College Programming
WESTERN MICHIGAN UNIVERSITY

WMU administered programs:

WMU Sponsored program regardless of location	Program is managed or supervised by WMU	WMU care/custody/ control of minors	Incidental contact only with minors	One-time presentation format (not direct contact or ongoing interaction)	Parents/Guardians or other adult chaperones responsible for supervision
Background check policy applies	Background check policy applies	Background check policy applies	Background check not required	Background check not required	Background check not required

Non WMU administered program on WMU facilities:

Non WMU program in WMU facility	Program is managed or supervised by non-WMU administrator	Non WMU administrator care/custody/control of minors	Incidental contact only with minors	One-time presentation format (not direct contact or ongoing interaction)	Parents/Guardians or other adult chaperones responsible for supervision
Background check policy applies	Certification that program conducted background check required	Certification that program conducted background check required	Background check not required	Background check not required	Background check not required

Faculty, staff, student staff

- Initial background check on hire
- Background check every three years

Temporary or contract staff

- Initial background check on hire
- Background check every three years (if continuously employed)
- Background check upon rehire (if more than 6 months has passed since last check)